

North Bank Forum LINK Activity Programme For North Yorkshire & York

April to October 2008

Governance: Project Steering Group (PSG) established by identified stakeholders, terms of reference and buy-in secured. Using Form Follows Function principles, governance and structure arrangements identified. Protocols covering Complaints, LINKs Membership, Standards of Conduct, Expenses developed.

LINK Support: Work on profiling the community, its health needs and service providers undertaken. Existing community networks and engagement mechanisms identified and current consultation and commissioning activity mapped. Clarify how LINK will complement existing networks and partnerships and how they can share learning. Identify the “hard to involve” and begin to address solutions.

Host Activity: Identify and facilitate Project Steering Group as secretariat, signpost to Governance models. Appoint LINKs staff taking TUPE into consideration. Undertake LINK support activities and establish relationships with stakeholders, the wider community and other LINKs

Milestones: Project Steering Group functioning draft Governance and Protocols Handbook produced. Draft LINKs data Atlas produced.

August to October 2008

Governance: Identify mechanisms, constituencies and opportunities for populating LINKs. LINKs’ Communications strategy developed. Participatory Evaluation strategy established.

LINK Support: PSG support to identify/establish communication mechanisms, develop web presence and database. Continue to develop LINKs Atlas and network relationships.

Milestones: Updated LINKs Atlas. Communications strategy implementation plan and roll out. Participatory Evaluation implementation plan developed

October 2008 to February 2009

Governance: LINKs structures populated. Governance Handbook fit for purpose review. New governance arrangements agreed. Transition process from PSG to LINKs agreed

LINKs support: CRB checks carried out. Training needs identified and addressed. LINKs atlas updated. Learning exchange mechanisms in place with other LINKs and networks

Milestones: Populated structures. Training underway.

January to March 2009

Governance: Transition process enacted. Workplans developed and agreed. Review of support needs.

LINKs support: Production and co-ordination of Workplans, Annual Report and Accounts prepared. Proposals to meet any revised LINK support needs.

Milestones: Workplans, Annual Report and Accounts